

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420		MEETING 2020	
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Meeting: Board Of Commissioners	Location: Commissioners' Board Room	Date: 10/6/2020	Time: 8:00AM
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Present: Commissioners: Kay E Reiter, President; Russ Zimmerman, V-President; Scott Miller

Present: Jaime Wolfe, HR Specialist

Others Present: Sarah Lewis; via conference call line: Will Chambers, Theresa Garcia & Tom Fullen

(*action items)				
AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 9/29/2020 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Kay E Reiter Russ Zimmerman Scott Miller		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
Review of External board / Meetings Attended by Commissioners	Commissioner Zimmerman attended the contractors meeting for the Better Building Projects. Things are moving along well with the current projects. They did make some changes with the materials in the service center with the ceiling tile which helped save money. The Building Code and Facility Management departments had an electrical issue which is a fairly large issue but they are working with AEP to fix. The range of work can cost can be anywhere between \$5,500-\$35,000. Everything else is moving along.	Russ Zimmerman		
	Commissioner Zimmerman attended the Family Children First Council meeting by ZOOM. No major issues reported. The suicide rates are up in the county and is was reported that Seneca County has the highest of the three counties. Nate Koenig currently has 20 foster homes in the county. Nates sits on a board OHIOCAN which will help with finding kinship. They are also working through an Obesity Prevention Program for	Russ Zimmerman		

	playground equipment at Daywoods. Daywoods will match funds to improve that playground.			
	<p>Commissioner Zimmerman attended the 911 committee meeting by teleconference. They discussed the issues with Central Square and the information uploads. Multiple conversations have been had with the group. Complete conversion should be by October but Atul Chopra, IT Supervisor, said that is not going to happen with the issues at hand so they are looking for the 1st of the year. The contract for the WENS system used for the county citizen's alert has been renewed. Terra State Community College and the Dog Warden are using the program for their notification needs. If a vicious dog is loose they are able to send alerts to the surrounding area. The 911 system is doing well and you will soon be able to text to 911 and dispatchers will be able to respond through text back. The safe harbor spots at the local police stations are currently all being worked on. They have a few minor issues but are working through those to get those safe harbor spots up and running for the community.</p>	Russ Zimmerman		
	<p>Commissioner Zimmerman attended the LEPC committee meeting by teleconference. HAZMAT activities are currently on hold due to COVID-19. CAMEO DATA is a program they are working with that will show on a map exactly what is in an area that needs to be evacuated. ERG books are now available and this information will also be loaded into the I AM RESPONDING system so all that information is able to be seen by all first responders.</p>	Russ Zimmerman		
	<p>Commissioners Reiter and Miller attended the Land Bank meeting at Terra Community College. This was a quick and straight to the point meeting. The board voted and moved forward with Arch and Croghan St. demolition. Everything proceeded forward as planned however Kim Foreman, Land Bank Chair, notified Commissioner Reiter of an informal meeting that took place at the site of the demolition on Arch Street in which those who were there had proposed a change to the already approved sales contract. Reiter was told by Foreman that board's attorney was asked to make changes to what was already approved. A special is being organized to discuss what happened outside of the board meeting. Commissioner Miller did shared that he was called to the site and he did go look at the demo site. He also stated to the group that they should not</p>	Kay E Reiter Scott Miller		

	take any action that the board needed to address their concern during a meeting session.			
	Commissioner Miller and Bill Brown, Director of Clydescope, did a street tailgate for exposure for Clydescope. They helped promote the census as well as Clydescope	Scott Miller		
Commissioners and Administrator Discussion	Commissioner Zimmerman discussed the Electric Aggregate and the RFP that allows for a fixed rate for 25% of electricity for the year at that reduced fixed rate. CCAO and Farm Bureau are in support of the aggregate however they have had townships elect out of it. Once they prepare the contract for the aggregate there will only be one generated contract and the contact and it will not be changed per county.	Russ Zimmerman		
	The Commissioners would like to have Andy Brown come in to discuss the office move to River Cliff Park site and plans for the existing building.			
* Then /Now Documents	None			
* Personnel	The Commissioners received an anonymous complaint in regards to Common Pleas. HR was asked to speak with the Judges in regards to the complaint.			
* Travel Requests	None			
Juvenile Youth Program	<u>Sarah Lewis – Youth Program.</u> Sarah came in to present the renewed grant program information to be signed by the Board President. They are reallocating the grant funds to create a day treatment program to offer school and life skill support to the children that are required to be in the programs division.	Sarah Lewis – Program Coordinator		
IT	<u>Will Chambers – IT.</u> Will called in for the IT regular meeting with the Commissioners. Atul was working through an issue and would join later in the call. Will discussed all of the projects IT currently has going on within the county as well as the city. See Attachment A. They are working to get all the equipment that has been purchased and delivered from CARES ACT. It will take some time but they are getting things out as soon as possible. They have been migrating the servers and plan to have that completed by end of this month. They are working after hours or on weekends so it causes minimal disruption to the staff. Common Pleas hasn't made a decision on the records system yet however IT has set up demos for them and are ready to assist when they make that decision. Due to the increase in devices the county now has they do need to increase the antivirus	Atul Chopra - Supervisor		

	licenses so they have received that quote for an additional 100 licenses. They are working to complete project lists as fast as they can and also working to hire a replacement for Conner so that they can be fully staffed.			
Sheriff	Chris Hilton – Sheriff. Sheriff was unable to attend today’s meeting due to a scheduling issue with another meeting. He would like to reschedule for Thursday.	Chris Hilton - Sheriff		
* Resolutions	2020 - 323 APPROVING SUPPLEMENTAL APPROPRIATIONS FOR BOARD OF DD IN SICK LEAVE WAGES (\$8,375.00) AND BENEFITS (\$125.00) FOR RETIREMENT PAYOUT AND TO CAPITAL OUTLAY (\$30,000.00) FOR BUILDING PROJECTS	Board of DD	\$8,375.00 \$125.00 \$30,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 324 APPROVING SUPPLEMENTAL APPROPRIATIONS FOR BOARD OF ELECTIONS TO SUPPLIES (\$10,000.00) AND CONTRACT SERVICES (\$10,000.00) FOR ELECTION INVOICES	Board of Elections	\$10,000.00 \$10,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 325 TRANSFER SALES TAX INCOME GENERAL FUND (\$569,000.00)	1979 Sales Tax	\$569,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 326 ENTERING INTO AGREEMENT WITH LAKOTA SCHOOL DISTRICT FOR SCHOOL RESOURCE OFFICER (SRO) ON BEHALF OF SANDUSKY COUNTY SHERIFF	Sheriff		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3
	2020 - 327 APPROVING APPROPRIATION TRANSFER FOR JOB AND FAMILY SERVICES FROM INTER DEPARTMENT TO UTILITIES (\$4,000.00) AND CONTRACT SERVICES TO SUPPLIES (\$30,000.00) FOR ANTICIPATED EXPENDITURES	DJFS	\$4,000.00 \$30,000.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3
Public Open Session	Citizens Attendees – none Media Attendees – Tom Fullen, Eagle 99 Elected Officials – none			
	At 10:20am Commissioner Miller moved to enter executive session to discuss consideration of discipline of a public employee. At 10:35am the Commissioners exited executive session. Executive session	Kay E Reiter Russ Zimmerman Scott Miller Jaime Wolfe		*Motion: Move to enter executive session Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3 *Motion: Move to exit

				executive session Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3
* Adjournment (10:40am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3

Signature of:

Kay E. Reiter

Kay E. Reiter, President

Russ Zimmerman

Russ Zimmerman, Vice President

Scott Miller

Scott Miller

Board of County Commissioners, Sandusky County Ohio

Attest: *Theresa Garcia*
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Immediate concerns:

- CARES Act – 90% of equipment delivered. Configuration/installation has started.
- Bandwidth – with increased remote work, we are looking to upgrade our current bandwidth at Courthouse & Jail.

Current / Ongoing Projects:

- Virtual servers – deployment and migration started – looking to complete by end of this month
- Common Pleas – demoed two court record software solutions, received pricing, Judges look to have chosen JWorks
- Email filter/archive – continually working on improving our filters, to reduce false positives
- Clyde court – Henschen equipment installed, waiting for vendor to install their software
- SC Engineer – backups setup and working
- Backups – in the process of setting up cloud backup. Setting up backups for new virtual servers
- Antivirus – additional licenses purchased
- Antiphishing – working with KnowBe4 to streamline the employee notification and training process
- BOE – working on website ADA requirements, USB whitelisting and email security
- Server migrations – working on migrating mainserver and juvenile file server to virtual environment
- SCSO – Working with jail on new inmate visitation system
 - 911 phone system – Clyde & SCSO migrated to new VESTA system.
 - 911 CAD/RMS/JMS – conversion to be completed by end of November. Go-live after Jan 1.
 - Aiphone – Gibsonburg PD installed, waiting for network components and connection to finish. Requested door station quote for Dispatch
- Parks – connected main office to Courthouse for access to Auditor apps
- Woodville PD – safe harbor system complete, waiting to confirm dispatch can lock door remotely
- EMS/Sanitary Eng – WIFI and video security project equipment ordered.
- Woodville Court – network and video security projects started. Waiting for equipment delivery
- City of Fremont – will be working with City Admin on network hardware changes for secure remote access and increased security. Migrating accounting system from on premise to cloud, setting up new WAPs
 - Fremont Police – Working on radio issues, moving half of the department to eastside fire due to COVID, working on increased network and local security at PD
 - City – WRCC – network migrated to Fortinet equipment. This will eliminate extra expense from 5G Mesh
 - Working with North Coast to install new access control systems

